

MEETING MINUTE SUMMARY

Date: December 02, 2014

Time: 9:30a.m. – 11:00 a.m.

Location: College Conference Room 10-106

PRESENT: Liz Barrow, Patrice Braswell-Burris, Ken Emmons, Tim Flood, Gene Gay, Chris Hill, Beth Kelley, Michael Reese, Taylor Ruhl, Dave Steinmetz, Christina Tafoya and Reyna Torriente.

ABSENT: Steve Baker, Janet Castaños, Martha Clavelle, Zack Gianino, Lisa Ledri-Aguilar, Julie Middlemas, Genie Montoya, Jim Spillers, and Debbie Yaddow.

RECORDER: Stephanie Rodriguez

START TIME: 9:35 a.m.

OPENING INTRODUCTION AND SUMMARY BRIEFING:

Ken Emmons, chair, began the facilities committee meeting at 9:35 am. The December agenda and attachments were provided to each attendee.

CONSTRUCTION PROJECTS UPDATES:**Pothole Assessment Project (attachment):**

The committee discussed the pothole assessment survey prepared by RBF. The survey indicated the majority of potholes are on the west side of campus such as Parking Lot 4A, 4west, 3east, 3west 2, partial 1, near LDS crosswalk. Ken sent out request for proposals with the anticipation the project would be under \$15,000.

Volleyball Courts Project:

The committee discussed the new Volleyball courts project. The college grounds department along with a general contractor there will be new poles, nets and sand installed over the break and the courts will be ready for the start of the new semester.

Tennis Courts Project Update (attached photos):

The committee discussed the status of the Tennis Courts project. The last concrete pour had to be rescheduled due to weather. Ken will research the existing backboards for tennis courts and bring it back to the committee. The ADA upgrades requested by DSA in building #41 include renovations of grab bars, partitions, and floor tile repairs. The project is on schedule for completion for first week of February.

The committee discussed the first filtered drinking water station/drinking fountain on campus will be at the Tennis Courts Project. The existing old one will be removed.

Relocation of Swing Space 36 to 38's:

The committee discussed that all temporary swing spaces will be relocated back to their original locations upon completion of the tennis courts. GMCHS is scheduled relocate January 9th ACE Department is scheduled to return on January 20th, and Auxiliary Department relocates on December 19th.

Pool Equipment Project:

The committee discussed the Pool Equipment Replacement project that Gafcon would be managing. The public bid documents are anticipated to go to purchasing January 26th. The construction anticipated to start the beginning of June 2015. Ken needs to meet with Athletics Department to schedule work during summer break for deck and pool equipment repairs. Beth has informed Randy and staff about the future closure of the pool. The committee decided to cancel summer class to prevent delays of construction and to post a vinyl signage for summer closure. Beth Kelley can provide verbiage for signage and possible off campus location.

ADA Desks Bldg.31 & 36 Project:

The committee discussed the installation of the new ADA desk for buildings 31 and 36. The switch out of old desk to the new desks would be at night so as to not impact the college.

Bldg.38A Demolition Project (attachment):

The committee discussed the start of the demolition of building #38A. The project is anticipated to start over the winter break. The scope of work is the demolition of Bldg.38A, hazardous materials removal, and restriping for additional parking spaces in lot 3.

Trophy Cases Project:

The committee discussed the awarding of the Trophy Cases to Telliard Construction. The project is anticipated to start over the winter break. The scope of work includes (18) trophy display cases in the Hall of Champions at building #41 and (2) large trophy display cases and (2) wall plaque display cases in the Student Lounge at Bldg.60.

Toilet Paper Dispensers:

The committee discussed the Operations Department review of (15) different style of toilet paper dispensers. The proposed options with recommendations from the staff will go to the committee for input. Once one has been selected a prototype will be installed Bldg.60. Double ply toilet paper will be purchased and single ply will be phased out. The goal is to replace all the toilet paper dispensers with the exception of the ADA stalls.

Hazardous Waste Pick up:

The committee discussed the forthcoming Hazardous Waste pick up notice. The notice was sent out to the college and the anticipated pick up is late January

Bldg. 200 Complex Theater and Communication Complex:

The committee discussed the first meeting with LPA and the task force. There were representatives from each department at the meeting. LPA will meet with each department to review all suggestions, comments and task force input. The new Theater has been budgeted for 350 seats; to increase the seating the hard cost alone would exceed 5 million and we would still have major impacts to parking and infrastructure to consider. The existing theater will be up and operational during construction of the new theater.

REGULAR AGENDA ITEMS:**District Wide Safety Committee Meeting (attachment):**

The committee discussed the First Aid Training to be held at Cuyamaca campus in December 12th. District employee workplace injuries were reported incidental. Monthly Safety email for December was blood borne pathogens / driving safety. SDS formerly MSDS sheets are online but have not been officially released to the District. Vehicles on Campus verbiage is being drafted by District. The wall mounted AEDs (3) for Grossmont and (1) for Cuyamaca are to be purchased by the District. The Facilities committee will discuss AEDs locations for Grossmont. Ken will inquire about Sheriff portable AEDs and bring back to the committee. Grossmont Parking structure will be cleaned during this winter break.

Prop R and V Construction Bond Program November 2014 Update (handout):

The committee discussed the capital improvement projects. Cuyamaca College is meeting with HMC Architects to review schematic designs for Student Services Building project and Grossmont College is meeting with LPA Architects to review Arts & Communication Complex.

Cuyamaca College has planned to temporary use a modular for weight-lifting classroom. The modular will be purchased and located adjacent to the Cuyamaca campus gym.

Year 2 District Wide Lighting Controls & HVAC Upgrade Project:

The committee discussed the next phase, Prop 39 projects. Ken stated he would return with more details of the next phase of the 3 year program offered by the State. The lighting improvements include new LEDs light for Grossmont perimeter roadway, upgrades to the controls on the chiller in building #36.

Grossmont Recovered Cobblestone:

The committee discussed the collection and storage of the cobblestone materials excavated from the Tennis Courts project. The materials will be used to replace small grass lawn areas throughout campus and assist with reduction of water usage. Ken will return to committee with future projects.

The meeting adjourned at 10:23 a.m.

Next meeting will be held on February 02, 2014 9:30 – 11 a.m. in Bldg.10-106 College Conference Room.

Meeting Minutes and attachments will be posted on the facilities, operations, and maintenance website.



PROPOSITIONS R & V PROGRAM UPDATE- November 2014

We are pleased to issue the November Propositions R and V Program Update, highlighting recent progress and activities on the Grossmont and Cuyamaca college campuses. We look forward to sharing continued progress with you.

Cuyamaca College Student Services Building

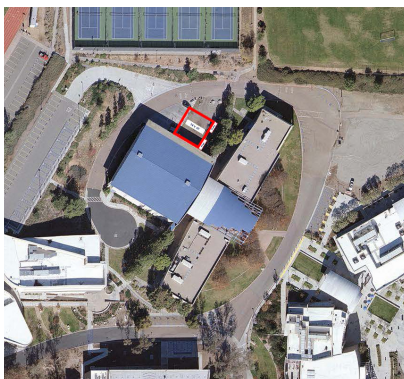
We are entering the schematic design phase for the Student Services project. During this phase, the architectural firm, HMC Architects, will be conducting meetings with college and Student Services faculty and staff to create a conceptual layout of program space, including department adjacencies, common area location, and space configuration. The location of the building on the campus will also be determined. Information gathered from the program validation phase assists the team in making these recommendations.



The first work session of the schematic design phase was held with department leaders this month to create multiple room arrangements and placements by using "puzzle pieces" to represent different departments, sections within departments, and additional areas. The next meeting will be held on November 24, where refinements will be made to the preferred layouts from the work session.

Grossmont College Arts & Communications Complex

Program validation for the entire Arts & Communications Complex has begun. The project will be constructed in three phases: Teaching & Performance Theater, Communication/Drama/Art/Ceramics, and Stagehouse Theater & Music Remodel. The architectural firm, LPA Inc., is meeting with members from each Arts & Communication department to discuss existing programs and ensure the complex will meet their needs. The program validation discussions also include determining departmental functions and relationships to each other, necessary requirements, and a rough estimate of costs. Upon the completion of program validation, the project will move into the schematic design phase.



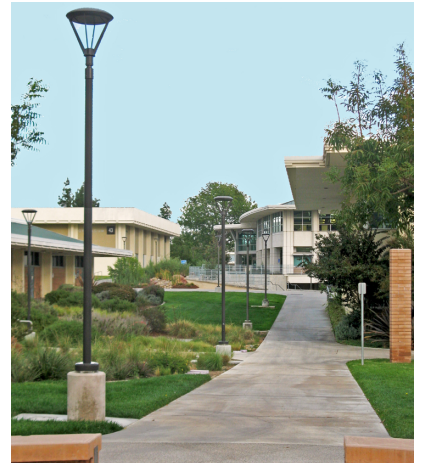
Cuyamaca College Weight Room

After the weight-lifting facility was damaged in a recent storm, Cuyamaca College has planned a 36'x40' modular building to serve as a temporary athletic classroom for weight-lifting. The project has been approved for Proposition V funding and is expected to take six months to complete. The use of a piggyback bid process for the purchase of the building will be presented to the Governing Board for approval during the November meeting. The Request for Proposal will be solicited with the District's approved pool of architects for the design work. The modular building will be purchased and installed adjacent to the campus gym.

Year 2 Districtwide Light Controls & HVAC Upgrades

The Proposition 39 submittal for a second year of energy-efficiency improvements received state approval and it is expected the District will receive an allotted \$503,000 in subsidy funding this month. The project is budgeted at \$1.2 million with the remaining balance to be funded by Proposition V and a rebate from SDG&E.

Lighting upgrades not funded in year one will be completed with this project. This includes the installation of LED lighting fixtures on Grossmont College's roadways and Cuyamaca College's walkways and the replacement of the remaining 32-watt florescent bulbs in buildings on both campuses with the 25-watt energy-efficient bulbs that have recently been installed in other buildings.



Also included in the project is the optimization of Grossmont College's Building 36 chiller. Chillers are the most essential part of air conditioning systems because they remove heat from water that is circulated in buildings via pipes to chill the vented air in buildings. The chiller for Building 36 will receive a sensor to adjust the temperature at which the water is cooled based on the outside air temperature. A cooler day will require less energy to cool the water, so the chiller temperature will be higher.

Similarly, economizers will be installed on 20 rooftop HVAC units at Cuyamaca College to reduce energy consumption by using outside air to assist in cooling or heating a building. For example, if air conditioning is on and the temperature of the outside air is less than the recirculated air, pulling in outside air for conditioning or cooling becomes more energy-efficient. The economizer is equipped with a sensor to determine the most efficient combination of indoor and outdoor air.

The project design phase will begin this month and the formal bid process would occur in April 2015. A majority of construction will take place during the 2015 summer break, beginning in June and ending in October.

Recovered Cobblestone



After excavating the Grossmont College tennis court area, large pieces of cobblestone were recovered and transported to an area adjacent to the football/soccer field for storage. The campus would like to use the stone to replace the grass in small lawn panels, cover the landscape islands without gardens, and place in the planters on Lot 6. Additional areas will be added in the future. This recovery saves the college from purchasing the expensive stone or additional grass and plants.

Sue Rearic

Vice Chancellor-Business Services